**Early Years Teaching Assistant**

Person Specification

**Name of school**: Wadsworth Fields Primary School

**Job Title**: Early Years Teaching Assistant

**Grade 2 Teaching Assistant**

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|  | **Essential** | **Desirable** |
| **Qualifications** | **The Teaching Assistant should have:**   * Good literacy and numeracy skills gained from general education or prior relevant experience or skills. * Clear and effective communication skills, with a strong standard of written and spoken English. * NNEB or NVQ qualification (or equivalent) | **In addition, the Teaching Assistant might have**:   * GCSE English & Maths (Grade C or above) or the equivalent * A relevant qualification in Childcare and/or Education |
| **Experience** | **The Teaching Assistant should have:**   * Experience working in FS2 * Ability to form positive relationships with parents and communicating effectively with them. * Experience working collaboratively within a team, with flexibility and the ability to follow direction. |  |
| **Knowledge and understanding** | **Knowledge & understanding of:**   * The Early Years Foundation Stage Curriculum * EYFS assessment practice * Teaching phonics * The needs of young children * Positive behaviour management strategies * Knowledge of procedures to provide personal care and support to children and young people. * Safeguarding | **Knowledge and understanding of:**   * Familiarity with tools for tracking progress in children with Special Educational Needs (e.g., B Squared) |

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| **Skills** | **The Teaching Assistant will be able to:**   * Support children on an individual basis, within small groups and whole class activities * Record any observations and report as required. * Communicate tasks effectively and foster independence; * Adhere to defined behaviour management policies * Work with guidance, but under limited supervision * Liaise and communicate effectively with others * Demonstrate good organisational skills * Create and maintain basic teaching resources * Take part in all relevant training and show a commitment to one’s own professional development * Demonstrate the ability to learn and adapt from past experience. | **In addition, the Teaching Assistant might also be able to:**   * Monitor, record and make basic assessments about individual progress * Suggest alternative strategies to support a child to make progress |
| **Personal Characteristics** | **The Teaching Assistant will be able to demonstrate:**   * A calm and composed manner. * A high level of confidentiality and professionalism. * Resilience and the ability to manage challenges positively. * Enthusiasm and a proactive, positive attitude. * Flexibility and adaptability. * Initiative and a willingness to take responsibility. * A genuine desire to make a meaningful difference in the lives of children. |  |