**Early Years Teaching Assistant**

Person Specification

 **Name of school**: Wadsworth Fields Primary School

 **Job Title**: Early Years Teaching Assistant

 **Grade 2 Teaching Assistant**

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|  | **Essential** | **Desirable** |
| **Qualifications** | **The Teaching Assistant should have:*** Good literacy and numeracy skills gained from general education or prior relevant experience or skills.
* Clear and effective communication skills, with a strong standard of written and spoken English.
* NNEB or NVQ qualification (or equivalent)
 | **In addition, the Teaching Assistant might have**:* GCSE English & Maths (Grade C or above) or the equivalent
* A relevant qualification in Childcare and/or Education
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| **Experience** | **The Teaching Assistant should have:*** Experience working in FS2
* Ability to form positive relationships with parents and communicating effectively with them.
* Experience working collaboratively within a team, with flexibility and the ability to follow direction.
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| **Knowledge and understanding** | **Knowledge & understanding of:*** The Early Years Foundation Stage Curriculum
* EYFS assessment practice
* Teaching phonics
* The needs of young children
* Positive behaviour management strategies
* Knowledge of procedures to provide personal care and support to children and young people.
* Safeguarding
 | **Knowledge and understanding of:*** Familiarity with tools for tracking progress in children with Special Educational Needs (e.g., B Squared)
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| **Skills** | **The Teaching Assistant will be able to:*** Support children on an individual basis, within small groups and whole class activities
* Record any observations and report as required.
* Communicate tasks effectively and foster independence;
* Adhere to defined behaviour management policies
* Work with guidance, but under limited supervision
* Liaise and communicate effectively with others
* Demonstrate good organisational skills
* Create and maintain basic teaching resources
* Take part in all relevant training and show a commitment to one’s own professional development
* Demonstrate the ability to learn and adapt from past experience.
 | **In addition, the Teaching Assistant might also be able to:*** Monitor, record and make basic assessments about individual progress
* Suggest alternative strategies to support a child to make progress
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| **Personal Characteristics** | **The Teaching Assistant will be able to demonstrate:** * A calm and composed manner.
* A high level of confidentiality and professionalism.
* Resilience and the ability to manage challenges positively.
* Enthusiasm and a proactive, positive attitude.
* Flexibility and adaptability.
* Initiative and a willingness to take responsibility.
* A genuine desire to make a meaningful difference in the lives of children.
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